

Cabinet



Please contact: Democratic Services

Please email: democraticservices@north-norfolk.gov.uk

Please Direct Dial on: 01263 516010

Friday, 9 January 2026

A meeting of the **Cabinet** of North Norfolk District Council will be held in the Council Offices, Holt Road, Cromer, NR27 9EN on **Monday, 19 January 2026 at 10.00 am.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:democraticservices@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed. This meeting is live-streamed: [NNDC eDemocracy - YouTube](#)

Emma Denny
Democratic Services & Governance Manager

To: Cllr L Shires, Cllr T Adams, Cllr A Brown, Cllr H Blathwayt, Cllr C Ringer, Cllr J Toye, Cllr A Varley, Cllr L Withington and Cllr J Boyle

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Chief Executive: Steve Blatch
Tel 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005
Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. MINUTES

1 - 10

To approve, as a correct record, the minutes of the meeting of the Cabinet held on 1st December 2025.

3. PUBLIC QUESTIONS AND STATEMENTS

To receive questions and statements from the public, if any.

4. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972

5. DECLARATIONS OF INTEREST

11 - 16

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)

6. MEMBERS' QUESTIONS

To receive oral questions from Members, if any

7. RECOMMENDATIONS FROM OVERVIEW & SCRUTINY COMMITTEE

There were no recommendations to Cabinet from the Overview & Scrutiny Committee meeting on 10th December 2025.

8. LEASES FOR THE FAKENHAM LEISURE AND SPORTS HUB PROJECT (17 – 22)

Executive Summary	This report seeks Cabinet approval to grant a lease to UK Power Networks (UKPN) for a small area of land at Trap Lane leased from Fakenham Town Council. The lease is required for the construction and operation of a power substation to support the expanded leisure centre being constructed in the FLASH project. Construction of the substation is scheduled to commence in April 2026. There are no alternative options if the leisure centre project is to proceed.
Options considered	1. Approve the lease to UKPN for the substation site. 2. Reject the lease – this would prevent the leisure centre expansion as no alternative power solution exists.
Consultation(s)	Steve Hems - Director for Communities (Project Sponsor) Nicola Swan - Solicitor, Eastlaw

Recommendations	<p>That Cabinet provides approval to:</p> <ul style="list-style-type: none"> • Grant a '99 years less one day' lease to UKPN for the construction and operation of a substation on Trap Lane land. • Delegate approval to the Asset Strategy Manger or the Assistant Director for Finance and Assets to agree the exact terms of the above legal agreement.
Reasons for recommendations	The substation is essential for the leisure centre expansion project. Without this lease, the new substation cannot be built which would mean the power demands of the new facility could not be met.
Background papers	Report to Full Council – 27th July 2022 Report to Full Council – 20th December 2023 Report to Cabinet – 8th July 2024

Wards affected	Fakenham wards (Lancaster North and South); and wards in the west of the district including Briston, Priory, Stibbard, Stody, The Raynhams, Walsingham; Wells with Holkham.
Cabinet member(s)	Cllr, L Shires
Contact Officer	<p>Milo Creasey – Estates Surveyor - milo.creasey@north-norfolk.gov.uk</p> <p>Renata Garfoot - Asset Strategy Manger - Renata.Garfoot@north-norfolk.gov.uk</p>

Links to key documents:	
Corporate Plan:	The 2023-2027 Corporate Plan themes - Developing our Communities and A Strong, Responsible and Accountable Council
Medium Term Financial Strategy (MTFS)	The contents of this report do not directly impact upon the MTFS. Wider financial implications of the Fakenham Leisure and Sports Hub have been considered in earlier reports to Full Council.
Council Policies & Strategies	Asset Management Plan 2018 - 2022

9. LOCAL AUTHORITY HOUSING FUND ROUND 4 - PURCHASE OF TEMPORARY ACCOMMODATION (23 – 30)

Executive Summary	North Norfolk District Council has been offered funding for 2026/27 in Round 4 of the Government's Local Authority Housing Fund (LAHF). This report sets out proposals to accept the grant offered (£611k) or, if successful in our bid, at the higher level of £871k to help purchase a further four or six units of Temporary Accommodation for homeless households.
Options considered	<ul style="list-style-type: none"> - To accept the LAHF grant to help fund (dependent on level of grant secured) purchase of four or six homes for use as temporary accommodation, with the Council providing the match funding and staffing resources to undertake the purchases and necessary repairs to the properties by April 2027. - To not accept the LAHF grant funding offered
Consultation(s)	Portfolio Holder for Housing and Peoples' Services. Officers in Housing Options, Estates and Property Services
Recommendations	<p>It is recommended that Cabinet:</p> <ul style="list-style-type: none"> – Agrees to accept the £871,000 of Local Authority Housing Fund grant if successful in our higher bid, or (if not successful with the higher bid) – Agrees to accept the £611,000 of Local Authority Housing Fund grant (as per the original offer) – Uses the LAHF grant to part fund the purchase of four or six (dependent on level of grant secured) further units of temporary accommodation – Gives delegated authority to the Section 151 Officer [or other member of Corporate Leadership Team] in consultation with the Portfolio Holder for Housing and Peoples' Services, to agree the actual purchases of the properties (within the identified budget limits).
Reasons for recommendations	To seek approval for the Council to accept the LAHF grant and use the grant to help acquire further homes to use as temporary accommodation
Background papers	<p>Overview and Scrutiny January 2025 - Analysis of the performance of the Council's Temporary Accommodation properties 2024/25</p> <p>Cabinet March 2025 - Local Authority Housing Fund Round 3 - Purchase of Temporary Accommodation</p> <p>Cabinet October 2023 – Round 2 Local Authority Housing Fund</p> <p>Cabinet June 2023 - Purchase of Temporary Accommodation Unit</p>

	Cabinet March 2023 – LAHF Round 1 Opportunity Cabinet November 2022 - Purchase of Temporary Accommodation Unit
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Wards affected	Districtwide
Cabinet member(s)	Cllr. Jill Boyle, Portfolio Holder for Housing and Peoples' Services
Contact Officer	Nicky Debbage, Housing Strategy & Delivery Manager, nicky.debbage@north-norfolk.gov.uk

10. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs _ of Part I of Schedule 12A (as amended) to the Act."

11. PRIVATE BUSINESS